

CITY OF MILTON  
COUNCIL MEETING MINUTES

1139 SMITH STREET  
MILTON, WV 25541

DECEMBER 5, 2023

7:00 P.M.

Mayor Canterbury called the meeting to order at 7:00 p.m. Those present were Mayor Tom Canterbury, Recorder Dana Walters, Council Members Carl Harshbarger, Tennis Adkins, Dakota Miller, Troy Nicely and Deborah Conard. The invocation was given by Council Member Adkins and the pledge of allegiance was said in unison.

Council Member Harshbarger moved to approve the agenda. Second by Council Member Miller. Motion carried.

Minutes from the November 7 Council Meeting were presented. Council Member Adkins moved to approve the minutes. Second by Council Member Nicely. Motion carried.

The City bills were presented for October 2023 totaling \$123,715.58 for the General Fund. Council Member Miller moved to approve the bills. Second by Council Member Adkins. Motion carried.

Recorder Walters read the City Financial Report for October 2023. General Fund Total: \$1,840,320.97; Cemetery Total: \$79,975.75; Coal Severance Total: \$6,498.11; American Rescue Plan Act Total: \$1,126,690.38. Council Member Harshbarger moved to approve the Financial Reports. Second by Council Member Adkins. Motion carried.

Chief Parsons read the Police Report for October 2023. Chief Parsons indicated that bid requests for the renovation of the police department have been published in the Herald Dispatch, and bids received will be opened on December 15 at 9 a.m. Council Member Nicely moved to approve the Police Report. Second by Recorder Walters. Motion carried.

A Resolution was presented authorizing the transfer of \$12,925.10 from the Police Savings account to the General Fund account to reimburse for expenses incurred. Council Member Harshbarger moved to approve the Resolution. Second by Council Member Miller. Motion carried.

A Resolution was presented authorizing the creation of a new fund entitled "Opioid Settlement" pursuant to requirements of the West Virginia State Auditor's office. Council Member Nicely moved to approve the Resolution. Second by Council Member Conard. Motion carried.

A Resolution was presented authorizing the Recorder to open a new interest-bearing bank account entitled "Opioid Settlement" pursuant to requirements of the West Virginia State Auditor's office. Council Member Harshbarger moved to approve the Resolution. Second by Council Member Miller. Motion carried.

Mayor Canterbury gave the first reading of an Ordinance Amending, Modifying and Re-Enacting Article 101 "Codified Ordinances," of the Codified Ordinances of the City of Milton.

Council Member Adkins moved to approve the first reading. Second by Council Member Conard. Motion carried.

Mayor Canterbury gave the first reading of an Ordinance Amending, Modifying and Re-Enacting Article 103 “General Provisions,” of the Codified Ordinances of the City of Milton. Council Member Harshbarger moved to approve the first reading. Second by Council Member Miller. Motion carried.

Mayor Canterbury gave the first reading of an Ordinance Amending, Modifying and Re-Enacting Article 105 “Elections,” of the Codified Ordinances of the City of Milton. Council Member Miller moved to approve the first reading. Second by Council Member Adkins. Motion carried.

Mayor Canterbury presented a Maintenance Agreement for a potential buyout by FEMA of property at 204 Mason Street which has flooded multiple times. Floodplain Manager Mike Ramsey indicated that if the property owner reaches a buyout agreement with FEMA, this Maintenance Agreement would obligate the City of Milton to maintain the property following the abatement and demolition of the structure. Council Member Miller moved to authorize the Mayor to sign the Maintenance Agreement. Second by Council Member Conard. Motion carried.

Mayor Canterbury recommended the appointment of Scott Foster to replace Dave Chittum on the Milton Municipal Utilities Commission. Council Member Harshbarger moved to approve the recommendation. Second by Council Member Adkins. Motion carried.

Mayor Canterbury recommended the appointment of Tonya Miller to the Milton Housing Authority. Council Member Harshbarger moved to approve the recommendation. Second by Council Member Adkins. Motion carried.

Mayor Canterbury again requested suggestions from Council to fill the remaining openings on the Milton Housing Authority and the Milton Building Commission. Information on these openings will be posted to the City’s social media pages to attempt to find individuals interested in filling these open seats.

Council reviewed a proposal for a Military Banner Program in Milton. Council Member Nicely moved to go forward with the program. Second by Council Member Adkins. Motion carried.

Mayor Canterbury requested Council’s pleasure on the issuance of 2023 merit increases. Council Member Nicely moved to issue merit increases for \$100. Second by Council Member Adkins. Motion carried.

Council Member Miller asked Mike Ramsey about the progress on the dwelling located at 1174 South Main Street. Ramsey advised that the City Attorney is preparing a letter to the owner.

Council Member Harshbarger moved to adjourn at 7:50 pm. Second by Council Member Conard. Motion carried.

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Mayor Tom Canterbury

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Recorder Dana Walters