

CITY OF MILTON

COUNCIL MEETING MINUTES

JULY 7, 2020

7:00 P.M.

Mayor Canterbury called the meeting to order at 7:00 p.m. The invocation was given by Council Member Adkins and the pledge of allegiance was said in unison. All were present.

Council Member Harshbarger moved to approve the agenda. Second by Council Member Taylor. Motion carried.

Recorder Ryalls read the minutes from the June 2, 2020 meeting. Council Member Adkins moved to approve the minutes. Second by Council Member Taylor. Motion carried.

Recorder Ryalls presented the City bills for May totaling \$106,941.21 for the General Fund which are posted in the lobby. Council Member Miller moved to approve the bills. Second by Recorder Ryalls. Motion carried.

The following permits were approved by our Building Inspector/Code Official:

- #1628 – Ronald/Tammy Workman, Replace Decks, Siding, Windows @ 1739 2nd Street
- #1629 – St. Albans Window, Window Install @ 1849 Sunset View Drive
- #1630 – Richard Chambers, Metal Storage Building @ 1366 Adams Avenue
- #1631 – Gary Fryer, General Remodel @ 1002 Drew Street
- #1632 – Mark Lehman, Attach Deck w/Gabled Roof @ 2 Cardinal Drive
- #1633 – Y Knot, Roof @ 1431 2nd Street
- #1634 – Terry Womack, Partial Roof @ 1224 Damon Avenue
- #1635 – Amanda Casto, Deck @ 254 Woodmire Drive
- #1636 – Matheny & Sons General Contracting, General @ 1 Morris Memorial Drive
- #1637 – Wayne’s Heating & Cooling, HVAC @ 251 Woodmire Drive
- #1638 – William Kelley, Deck @ 215 2nd Street (Shaun’s RV Park)
- #1639 – AJ’s Electric, Electrical @ 1239 Washington Avenue
- #1640 – Creative Kitchens, Kitchen Remodel @ 200 Woodline Drive
- #1641 – Christopher Navarro, Electrical @ 132 Harris Drive
- #1642 – FMH McDonalds, Inside Remodel @ 1067 E Main Street
- #1643 – Nance Electric, Electrical @ 1543 Smith Street Apartments
- #1644 – MG Contracting, Siding, Windows & Deck @ 1508 Midland Trail
- #1645 – Janet Midkiff, Roof @ 1005 Robert Avenue

Recorder Ryalls read the City Financial Report for May. General Fund Income: \$154,918.29, Expenses: \$178,845.43, Net: \$-23,927.14; Checking: \$63,086.19, Rainy Day: \$421,178.43, Miscellaneous Accounts: \$590,873.58, Total: \$1,075,138.20; Cemetery Income: \$1,805.56, Expenses: \$41.27, Net: \$1,764.40; Checking: \$4,872.22, Savings: \$61,510.19, CDs: \$32,883.55, Total: \$99,265.96; Coal Severance Income: \$0, Expenses: \$2,300.00, Net: \$-2,300.00, Total: \$14,882.01. Council Member Harshbarger moved to approve the Financial Reports. Second by Council Member Legg. Motion carried.

Lieutenant O'Dell read the Police Report for May 2020. Lieutenant O'Dell also spoke about the passing of K-9 Joe due to complications from a tick bite. Council Member Legg moved to approve the report for May. Second by Council Member Taylor. Motion carried.

Mayor Canterbury asked Lieutenant O'Dell to come forward with Daniel "Joey" Harless. Mayor Canterbury gave the Oath of Office to the new Police Officer and welcomed him to the City of Milton.

Mayor Canterbury read a Resolution of Council to Approve the First Budget Revision to Roll Over the Remaining Balance of the General Fund from Fiscal Year 2020 to Fiscal Year 2021. Recorder Ryalls moved to approve the Resolution. Second by Council Member Legg. Motion carried.

Mayor Canterbury read a Resolution of Council to Approve the First Budget Revision to Roll Over the Remaining Balance of the Coal Severance Fund from Fiscal Year 2020 to Fiscal Year 2021. Recorder Ryalls moved to approve the Resolution. Second by Council Member Miller. Motion carried.

Mayor Canterbury read a Sewer Project Draw Resolution (Draw 13) for the payment of invoices in the amount of \$3,291.50 from the Account Titled 2018 Sewer Project. Council Member Harshbarger moved to approve the Resolution. Second by Council Member Taylor. Motion carried.

Mayor Canterbury read a Resolution of Council to Close to Through Traffic a Portion of the Alley Known as "Dailey Lane" Between Smith Street and Perry Morris Square. Recorder Ryalls moved to approve the Resolution. Second by Council Member Adkins. Motion carried.

Mayor Canterbury asked for Council's approval to renew the financial contract with Western Counties Regional Library in the amount of \$3,000.00. Council Member Harshbarger moved to renew the contract. Second by Recorder Ryalls. Motion carried.

Mayor Canterbury asked for Council's approval to renew the Community Work Experience Program (CWEP) contract between the West Virginia Department of Health and Human Resources and the City of Milton. Council Member Adkins moved to renew the contract. Second by Recorder Ryalls. Motion carried.

Mayor Canterbury asked for Council's approval to renew the contract with Lowe & Associates for Accounting Services. Council Member Miller moved to approve the contract. Second by Council Member Legg. Motion carried.

Mayor Canterbury read a Resolution of Council authorizing the Recorder to open a new Police General Fund Checking Account with Ohio Valley Bank. Council Member Harshbarger moved to approve the Resolution. Second by Council Member Taylor. Motion carried.

Mayor Canterbury read a Resolution of Council to authorize the transfer of funds in the amount of \$50,000.00 from the General Savings Account to the General Fund Account for payment of insurance costs. Council Member Adkins moved to approve the Resolution. Second by Council Member Legg. Motion carried.

Mayor Canterbury read a Resolution of Council to Adopt Revisions to the City of Milton's Employee Handbook. Council Member Legg moved to adopt the revisions to the Employee Handbook. Second by Council Member Miller. Motion carried.

Mayor Canterbury reappointed the members of the Milton Municipal Utilities Commission, Milton Housing Authority, Milton Building Commission, City Attorney, Municipal Judge and Municipal Attorney. Council Member Miller moved to approve the reappointments. Second by Council Member Legg. Motion carried.

Council Member Miller presented the Milton Fire Department Report for June 2020, with a total of 34 calls for the month.

Council Member Harshbarger gave a report for the Milton Housing Authority for the month of June 2020.

Mayor Canterbury announced that there were technical difficulties with the fireworks on July 4th, but that they have been rescheduled for Saturday, September 19 a 10 pm. The City will not have its annual Anniversary Celebration due to social distancing guidelines set forth in response to COVID-19. Mayor Canterbury also asked everyone to not rely on rumors about a City event, but instead to call City Hall or check out the City's website or Facebook page for information.

Mayor Canterbury also reminded everyone that the School Bond election is in August. One of the projects on tap if the School Bond passes is to construct a new elementary school in Milton.

Mayor Canterbury advised that water lines on Florida street are complete. We are finishing up the water lines on Stewart Street and will begin curbs and sidewalks soon. Once this area is done, we plan to work on Mason Street between Smith Street and Pike Street.

Mayor Canterbury asked if there were questions or comments from the floor.

Council Member Harshbarger moved to adjourn at 7:38 p.m. Second by Council Member Adkins. Motion carried.

Mayor Tom Canterbury

Recorder Benita Ryalls