City of Milton

1139 SMITH STREET, MILTON, WV 25541
PHONE #: (304) 743-3032 FAX #: (304) 743-9294

financeclerk@cityofmiltonwv.com Recorder@cityofmiltonwv.com

AUTOMATIC PAYMENT DEDUCTION FORM

I authorize City of Milton and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify City of Milton in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution and The City of Milton within three (3) days before my account is charged. **The City of Milton reserves the right to cancel the automatic payment (ACH) after two payments are returned to our office for any reason.**

_____ _____
Customer's Name (Print) Customer or Representative's Name (Print)

_____ _____
Service Address City Account #

_____ _____
Telephone # Alternate Telephone #

_____
Name of Financial Institution Branch

_____
City State Zip

_____ _____ Checking____ Savings_____
Account Number Bank Branch/Routing Number

_____ _____
Signature Date

Please attach a voided check from the account you wish to use. Your withdrawal date will be on the 15th Day of month, or the next business day. When paying for Business & Occupational taxes please provide current forms with amount due.

Finance – City of Milton - 1139 Smith Street - Milton, WV 25541
Direct:304-390-0022, Fax:304-743-9294
Email: financeclerk@cityofmiltonwv.com
Forms & Payments options: www.citofmiltonwv/finance