

City of Milton, West Virginia

Council Meeting Minutes

July 1, 2025, 7:00 P.M.

Location: 1139 Smith Street, Milton, WV 25541

Meeting Type: Regular Council Meeting

Attendees

- **Mayor:** Shane Evans (Presiding Officer)
- **Recorder:** Phyllis Smith
- **Chief:** O'Dell
- **Council Members:**
 - Scott Foster
 - Carl Harshbarger
 - Chase Bryant
 - Scott Bias
 - Troy Nicely

Call to Order

The Regular Council Meeting of the City of Milton was called to order at 7:00 P.M. by Mayor Shane Evans at City Hall, 1139 Smith Street, Milton, WV 25541.

Invocation

The invocation was delivered by Councilman Troy Nicely.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Evans.

Guest Speakers

1. **Bobby and Sharon Monroe – Prevent + Protect Wellness Program + Emily White**
 - Presented an overview of the Prevent + Protect Wellness Program, emphasizing its focus on community health, preventive care, and wellness education.

2. **Troy Dunn – Recap of the Milton Business Development Committee Meeting**
 - Provided a summary of recent activities, including initiatives to attract new businesses and support existing ones.
 - Highlighted outcomes such as planned workshops and marketing strategies for local economic growth. **Recap given by Councilman Chase Bryant.**

Approval of Agenda

The agenda was presented by Mayor Evans. Councilman Carl Harshbarger moved to approve the agenda. Second by Councilman Harshbarger and the vote was unanimous.

Approval of Minutes

- No Minutes were provided.

City Bills

- Recorder Smith presented the city's financial obligations for approval.
- Motion to approve the city bills was made by Council Member Scott Bias, second by Council Member Scott Foster, and approved unanimously.

Permits

The following permits, approved by the Building Inspector/Code Official, were reported:

- **026:** B. J. Whitt Construction – New roof at 1018 Church Street.
- **027:** Neighborgall Construction Co. – General renovations at 220 Johns Creek Rd.
- **028:** Pro Guard Roofing LLC – General roof at 1418 West Main St.
- **029:** Design Roofing LLC – General roof at 2 Woodland Heights.
- **030:** R&D Carpentry LLC – Rebuild back deck and porch roof at 1253 Washington Ave.
- **031:** Fahey Roofing – New roof at 1830 Sunset View.
- **032:** Realco/Milton Mini Storage – General remodel at 19 Perry Morris Square.
- **033:** Best Virginia Heating & Cooling – HVAC replacement at 949 Harrison Street.

Recorder Smith moved to approve the permits accepted by the Building Inspector/Code Official. Second by Scott Foster and unanimously approved.

City Financial Report for April 2025

- Recorder Smith presented the City Financial Report for April 2025 for approval.
- Motion to approve the City Financial Report was made by Carl Harshbarger, second by Councilman Troy Nicely, and approved unanimously.

Police Report for April 2025

- Chief O'Dell presented the Police Report for April 2025.
- Recorder Phyllis Smith moved to approve the Police Report for April 2025. Second by Troy Nicely and the vote was unanimous.

Reports from Boards and Committees

1. **Milton Housing Authority** – Next meeting September 11 @ 6:00 p.m. – Sunrise Apts.

Milton Volunteer Fire Department – Reported on recent emergency responses and the status of equipment upgrades, including the need for new Engine 406.

Appointments and Reappointments

1. **Milton Housing Authority**
 - Mayor Evans proposed [name(s) not specified] for appointment/reappointment.
 - Motion to approve was made by Council Member Scott Bias, seconded by Council Member Chase Bryant, and approved unanimously.
2. **Milton Building Commission**
 - Mayor Evans proposed [name(s) not specified] for appointment/reappointment.
 - Motion to approve was made by Council Member Carl Harshbarger, seconded by Council Member Troy Nicely, and approved unanimously.
3. **Milton Municipal Utility Board**
 - Mayor Evans proposed we hold until the meeting on December 2025[name(s) not specified] for appointment/reappointment.
 - Motion to approve was made by Council Member Troy Nicely, seconded by Council Member Scott Bias, and approved unanimously.
4. **Building Code of Appeals**
 - Mayor Evans proposed [name(s) not specified] for appointment/reappointment.
 - Motion to approve was made by Council Member Troy Nicely, seconded by Council Member Chase Bryant, and approved unanimously.
5. **City Attorney, Municipal Court Judge, and Municipal Court Attorney**
 - Mayor Evans proposed [name(s) not specified] for appointment/reappointment.
 - Motion to approve was made by Council Member Carl Harshbarger, seconded by Council Member Scott Foster, and approved unanimously.
6. **Rehiring of All Other Employees**
 - Mayor Evans proposed the rehiring of all other city employees.
 - Motion to approve was made by Council Member Chase Bryant, seconded by Council Member Scott Bias, and approved unanimously.
7. **Oath of Office for the Milton Municipal Activity Board**
 - Mayor Evans administered the Oath of Office to [name(s) not specified] for the Milton Municipal Activity

Resolutions and Approvals

1. **Milton Municipal Utilities Commission Budgets for Water, Sewer, and Stormwater**
 - Mayor Evans presented the proposed budgets.
 - Motion to approve was made by Council Member Scott Foster, seconded by Council Member Troy Nicely, and approved unanimously.
2. **Resolution Authorizing Transfer of Funds from Police Department's Home Rule Account to General Fund**
 - Mayor Evans presented the resolution for reimbursement of expenses.
 - Motion to approve was made by Council Member Carl Harshbarger, seconded by Council Member Chase Bryant, and approved unanimously.
3. **Correction to June 2025 Transfer from Police Department's Home Rule Account**
 - Cameron Ernst presented the correction to the transfer.
 - Motion to approve was made by Council Member Scott Bias, seconded by Council Member Troy Nicely, and approved unanimously.
4. **First Budget Revision for General Fund (Fiscal Year 2025 to 2026)**
 - Recorder Smith presented the resolution to roll over the remaining balance.
 - Motion to approve was made by Council Member Chase Bryant, seconded by Council Member Scott Foster, and approved unanimously.
5. **First Budget Revision for Coal Severance Fund (Fiscal Year 2025 to 2026)**
 - Recorder Smith presented the resolution to roll over the remaining balance.
 - Motion to approve was made by Council Member Troy Nicely, seconded by Council Member Carl Harshbarger, and approved unanimously.
6. **Release of Opioid Funds (\$50,849.60) to Milton Volunteer Fire Department**
 - Mayor Evans presented the resolution.
 - Motion to approve was made by Council Member Scott Bias, seconded by Council Member Chase Bryant, and approved unanimously.
7. **Application for Transportation Alternative Grant Program**
 - Mayor Evans presented the resolution for endorsement.
 - Motion to approve was made by Council Member Carl Harshbarger, seconded by Council Member Scott Foster, and approved unanimously.

Consideration and Votes

1. **Contract for Donation to Cabell County Public Library**
 - Motion to approve the contract was made by Council Member Troy Nicely, seconded by Council Member Scott Bias, and approved unanimously.
2. **Recreation Center Concept Plan**
 - Laura Cox presented the Recreation Center Concept Plan, outlining proposed facilities and community benefits.
 - Motion to approve was made by Council Member Chase Bryant, seconded by Council Member Carl Harshbarger, and approved unanimously.
3. **Payment of up to \$61,660.56 for Milton Volunteer Fire Department's New Engine 406**
 - Mayor Evans presented the proposal.

- Motion to approve was made by Council Member Scott Foster, seconded by Council Member Troy Nicely, and approved unanimously.
- 4. **Additional Funding for Milton Volunteer Fire Department**
 - Mayor Evans presented the request for additional funding [amount not specified].
 - Motion to approve was made by Council Member Carl Harshbarger, seconded by Council Member Scott Bias, and approved unanimously.
- 5. **Sending Two New MPD Hires to the Police Academy**
 - Mayor Evans presented the proposal.
 - Motion to approve was made by Council Member Chase Bryant, seconded by Council Member Scott Foster, and approved unanimously.

Announcements

- **Every Tuesday:** BINGO at Milton Senior Center, 12:30 P.M.
- **Every Sunday:** BINGO at American Legion, 6:00 P.M.
- **July 4:** Independence Day, City Hall closed.
- **July 5:** City of Milton's Independence Day Celebration at The Misty Rose Recreation Center Athletic Field (former Milton Elementary School), 11:00 A.M. to 3:00 P.M.
- **July 20:** Cabell County Fair Parade, 2:00 P.M.
- **July 23–26:** Cabell County Fair.
- **August 13:** Cabell County Students' First Day of School.

Comments from Council

- Council members expressed support for community events and emphasized the importance of continued infrastructure improvements.

Comments from the Public

- No public comments were made during the meeting.

Adjournment

- The meeting was adjourned at 8:30 P.M. following a motion by Council Member Scott Bias, seconded by Council Member Troy Nicely, and approved unanimously.

Approval

Date: October 7, 2025

Mayor Shane Evans Shane Evans

Recorder Phyllis Smith Phyllis Smith